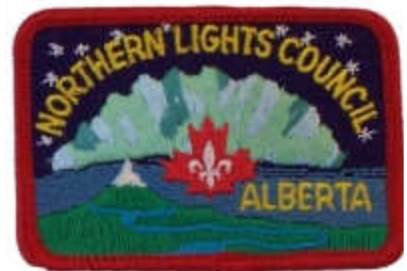


2<sup>nd</sup> St. Albert  
Scout Group

2008 - 09  
Group  
Activity Plan





### Aim

The aim of this document is to identify the "Activity Plan" for 2<sup>nd</sup> St. Albert Scout Group for the 2008 - 09 scouting year.

### Goals

The goals for the 2008 -09 scouting year are to:

- Provide action-packed, educational, age/aptitude appropriate, safe, challenging and FUN activities for the youth.
- Recruit more youth to ensure the continuity of our Group.
- Ensure that leaders receive the required training.
- Actively engage the parents to become involved with planning and delivering activities.

### Group Sponsors

Our Group will continue to be sponsored by the St. Albert Breakfast Optimist Club.

### Youth Sections

The following Sections will operate:

<b>Beavers</b>	
Mon 6:30 - 7:00 pm	Location TBA
Tues 6:30 - 7:30 pm	Muriel Martin Elementary
Wed 6:30 - 7:30 pm	Bertha Kennedy School
<b>Cubs</b>	
Mon 6:30 - 8:00 pm	Muriel Martin Elementary
Day 6:30 - 8:00 pm	Location TBAioi9iii
<b>Scouts</b>	
Day 6:30 - 8:00 pm	Location TBA

**Scouts** - Our Group will run our own Scout Troop. Youth from the 5<sup>th</sup> Scout Group will be invited to participate in our Troop.

### Youth Recruiting Goals

The youth recruiting goals for the 2007 -08 scouting year are to reach:

- **Beavers** - 3 to 4 Beaver colonies, 15 to 20 youth per colony.
- **Cubs** - 1 to 2 Cub packs, 16 to 24 youth per pack.
- **Scouts** - 1 Scout troop, 12 to 18 youth per troop.

The overall goal is to increase youth membership from 85 youth (2007-08) to 99 youth, a 10% increase. If all Sections are at recommended maximum strength, Group must be prepared to support up to 146 youth, and the corresponding level of registered leaders and parent volunteers.

### Youth Recruiting Methods

Our youth recruiting efforts will focus on:

- Retaining as many youth from last year as possible.
- Recruiting new youth into the Beaver sections.
- Picking up youth transfers from other Groups that have/are folding.

We plan on:

- Expanding our geographic area within St. Albert to include those new sub-divisions that are being built in our geographic area, specifically North Ridge.
- Posting early registration posters in all elementary schools in our expanded geographic area. Schools to be targeted include:
  - Ecole Father Jan
  - Bertha Kennedy Elementary
  - Muriel Martin Elementary
  - Ronald Harvey Elementary
  - J.J. Nearing Elementary
- Contacting all currently registered youth families in our Group and encourage them to register their sons/daughters for the coming year during early registration (May to August).



- Advertising and running a registration day in early September at the St. Albert Center shopping mall.
- Posting recruitment posters all elementary schools in our geographic area in early September.
- Contacting local churches and asking them to post notices in their bulletins throughout August and September.

## Registration Programs

Our Group Registrar is responsible for registration of youth and adults into the Scouts Canada MMS. Our Group will:

- Offer "Early Registration" until August 15<sup>th</sup> which will give the Registrar time to enter registrations into the MMS before the August 29<sup>th</sup> deadline. Early registration applications may be accepted after August 15<sup>th</sup> at the Registrar's discretion.
- Normal registration starting September 1<sup>st</sup> and completing by end-September.

## Fundraising Activities

Our Group will continue to run two major fundraising activities:

- **Scout Popcorn** - we plan to use this as the principal fundraiser. Our Group will ask parents to form a "Scout Popcorn Fundraising Committee" to establish fundraising targets and operate the campaign.



- **Parent Fund Raising Committee** - our Group will form a parent's fund raising committee if Scout Popcorn fundraising efforts fall short.

Youth will be given the opportunity to earn "Group Scout Credits" which can be used to pay for

registration fees for Group camps or for annual registration.

Our Group is open to other fundraising activities by individual Sections, providing that it is approved by the Group Committee.

## Scouting Year

The 2007 - 08 Scouting year will be organized on a trimester concept:

- **Fall** - mid-September to mid-December
- **Winter/Spring** - early-January to end-April
- **Spring/Summer** - May to August

**Regular Meetings.** Weekly regular meetings and program activities are normally conducted in Fall and Winter/Spring trimesters. Regular meetings cease on the last week in April. Sections will have school bookings that run from mid-September to end-April. Sections are responsible for organizing special activities whenever their regular meeting facility is not available.

**Keeping-in-Touch Program.** Sections can and are encouraged to organize a "Keeping-in-Touch" program comprising special meetings/activities throughout the Spring/Summer trimester.

## Group Theme

The 2008 - 09 Group Theme will be:

### *The world we live in!*

As Sections design and plan their activities, they will be asked to dedicate some time to running activities that focus on nature, the environment, climate change, and no-trace camping. Our theme goals for 2008 - 09 are to ensure that:

- We appoint a "Climate Challenge Committee" that will co-ordinate our Group theme activities.

- All youth in Cubs and Scouts earn the appropriate levels of their World Conservation Award and a Climate Change Challenge badge.



- Cubs and Scouts Sections are expected to run a minimum of one camp per season (fall, winter and spring) to ensure that the youth are exposed to nature and have an opportunity to earn nature and outdoor related badges and awards.
- All youth, leaders and parents become involved in at least one community service activity that will improve our environment in this scouting year.

## Section Activity Plans

Section leadership teams are responsible for designing and running their youth activity programs that their Section youth can enjoy and enthusiastically participate in. Leadership teams can draw on the following sources for critical input when deciding what to include in their plan:

- Group Activity Plan
- Woodbadge curriculum and Leader Handbooks
- Applicable badge and award requirements
- Parental contribution
- Youth contribution
- Review of the previous year's program
- Individual research
- Forecasted Group, Area and Council Activities
- Scouts Canada Quality Program Standards

Section leadership teams can use the "Program Planning Sheet" to identify the following kinds of plans:

- **Long-range (Annual) Plan** - identifies what the Section will focus on for the year.

- **Mid-range (Trimester) Plan** - identifies the theme and badge/awards to focus on for each trimester.
- **Monthly Plan** - identifies specific focus for each month.

Section leadership teams can then write an "Annual Activity Plan" and a "Section Budget" which must be submitted to the Group Commissioner by the following deadlines:

- Program Planning Sheet by September 15th
- Section Activity Plan / Budget by September 30<sup>th</sup>

Section leadership teams can refer to the "Master Activity Planning Table" (on page 4).

## Group and Section Activities

The Group Committee will be responsible for planning and conducting Group level activities. In many cases, Section Leaders or other Scouters will be asked to coordinate multi-Section activities.

Section Leaders are also asked to coordinate their plans with other Section Leaders to include an appropriate level of linking activities (Beavers-to-Cubs and Cubs-to-Scouts) including hikes and camps.

## Welcome Back Campfire

Sections will be encouraged to organize a Campfire to welcome returning and new youth and parents at their first or second Section meeting of the scouting year.

## Remembrance Day Parade

All Sections will be invited to participate in the Remembrance Day Parade on Nov 11th.

## Family Ski Trip

Parents, youth and siblings will be invited to participate in a family ski trip to a local hill. Participants will be offered a "Learn to Ski" class and cubs can earn a skier badge.



Master Activity Planning Table								
Activity	Timeframe	Organized by	Beavers	Cubs	Scouts	Venturers	All	Optional
Welcome Back Campfire	Sep 2008	Section					•	
Fall Fix-it @ Ernest Poole Camp	Nov 2008	Council		•	•	•		Yes
Remembrance Day Parade	Nov 2008	Group					•	
Family Ski Trip	Jan 2009	Group					•	Yes
St. Albert Kub Kar Rally	Feb 2009	Area		•				
B-P Church Service	Feb 2009	12 <sup>th</sup> St. Albert					•	Yes
Mad Trappers Winter Camp	Feb 2009	Council			•	•		Yes
B-P Dinner	Feb 2009	Group					•	
B-P Torch Parade	Feb 2009	Area					•	
Annual Beaver Winter Games	Feb 2009	Area	•					
Northgate Mall Kub Kar Rally	Mar 2009	Area		•				Yes
Northgate Mall Scout Truck Rally	Mar 2009	Area			•			Yes
Beach Blast at WEM Water Park	Mar 2009	Council					•	Yes
Scout Ski Trip at Rabbit Hill	Mar 2009	Council		•	•	•		Yes
Spring Fix-it @ Ernest Poole Camp	Apr 2009	Council		•	•	•		Yes
Area Scout Spring Camp	Apr 2009	Area			•			Yes
Fort Edmonton Scout Camp	May 2009	Council		•	•			Yes
Council Cub Bikeree	May 2009	Council		•				Yes
JOTT / Earthday Activity	May 2009	Group					•	Yes
Venting for Venturers	May 2009	Council				•		Yes
Annual Leduc Beaveree	May 2009	Council	•					Yes
Annual Area Cuboree	May 2009	Area		•				Yes
Annual Group Spring Camp	Jun 2009	Group					•	
Annual Spring Thaw Camp	Jun 2009	Council			•	•		Yes
ScoutTrees	Jun 2009	Group					•	Yes
<b>Training &amp; Workshops</b>	<b>Timeframe</b>	<b>Organized by</b>	<b>Beavers</b>	<b>Cubs</b>	<b>Scouts</b>	<b>Venturers</b>	<b>All</b>	<b>Optional</b>
Leader Orientation	Oct-Dec 2008	Section/Group					•	
Area Meeting & Leader Workshop	Nov, Jan, Mar & May	Area					•	Yes
WoodBadge One (Basic)	Oct-Dec 2008	Council/Area					•	
Group Committee Admin Training	Oct-Dec 2008	Council/Area					•	
Wood Badge Two (Advanced)	Aug 2009	Council					•	Yes
Standard First Aid	Feb or Mar	Group/Area					•	
Dish It Outdoors		Council					•	Yes
Basic Outdoors Skills		Council					•	Yes
Cold Weather Camping		Council					•	Yes
Pelletry Rangemaster		Council					•	Yes
Archery Certification		Council					•	Yes
Wall Climbing Certification		Council					•	Yes

## St. Albert Kub Kar Rally

Falcon Pack has agreed to undertake the planning and running of the annual St. Albert Kub Kar Rally in early March 2008.



## Scouting & Guiding Week

Our Group will:

- Encourage attendance to the Church Parade hosted by the 12th St. Albert Scout Group at the St. Albert United Church.
- All Sections will attend the B-P Torch Parade.
- Host a Baden Powell Dinner at which time the Group will present awards to youth and leaders, and gifts to organizations that support our Group.



## Northgate Mall Kub Kar Rally & Scout Truck (Semi) Rally

Cubs and Scouts will be invited to participate in the annual Area Kub Kar Rally and Scout Truck (Semi) Rally to be held at the Northgate Mall in Mar 2009.

## Annual Spring Camp

Our Group will conduct the annual all-Sections camp in late April 2008.



Based on previous post-camp reviews, this camp will:

- Beavers, Cubs, and Scouts will each run their own activity program planned and organized by their leadership teams.
- Youth in their final year will participate with the level that they are moving up to, e.g. 3<sup>rd</sup> year Beavers will participate in the Cub program (if they are ready).
- The Group Committee will administer and organize logistics and safety.
- The Camp Chief will designate a different Scouter to run the Campfire on Saturday night, the Scout's Own on Sunday morning and the Move Up and Closing Ceremonies on Sunday morning.
- A camp facility will be determined and booked before end-Feb 2009.
- Registrations and final planning will be completed at least two weeks prior to the camp start-date.



## City, Area & Council Activities

Sections are encouraged to participate in city, Area and Council run camps and activities.

## VRAD and Leader Training

The Group Commissioner, working with Section Leaders will ensure that a sufficient number of leaders are registered for each Section. Leaders and parent volunteers that will work directly with youth must be registered in Scouts Canada MMS.

Group training goals for leaders are:

- New leaders and parent volunteers will be provided an orientation briefing by the Section leader and Group Commissioner that includes an overview of training requirements, duty of care, and suspected child abuse reporting procedures.
- New leaders will be paired with an experienced leader who can act as a mentor for the new leader.
- All untrained existing registered leaders will receive WoodBadge One training before Nov 30th, 2008.
- All new registered leaders will receive WoodBadge One training within twelve months of their initial registration date.
- At least two leaders per Section will be certified at the Standard First Aid + CPR B level.
- Leaders who request the training will be sponsored to take Woodbadge Two, winter camping and outdoor cooking training.
- Group Committee members will receive Group Committee training.

## Kims and Keeos

Group will encourage and support the use of 2<sup>nd</sup>/3<sup>rd</sup> year Cubs as Keeos, and the use of 2<sup>nd</sup>/3<sup>rd</sup> year Scouts as Kims as part of Section leadership teams. Section leaders employing Kims and Keeos will be responsible for providing handbooks and neckerchiefs to the volunteering youth.

## Parental Involvement

Special attention will be paid to ensure that parents / guardians will be kept informed and invited to participate in Section and Group activities. This includes:

- New parents will be provided a copy of the applicable "Parent's Guide" at a parents orientation meeting.
- Sections may choose to publish a newsletter.
- Emails may be sent to all parents on a weekly basis.
- Leaders will chat with parents during regular meetings and ensure that parents are called when a Beaver misses a meeting or special activity.

Parents will be asked to become an integral part of the leadership team. They will be invited to the Leader's meetings. Parents be invited to operate Section and Group level committees to assist with the planning and running of special activities like camps, tours, and fund raisers.

## Youth Recognition and Awards

Sections Leaders are asked to encourage youth participation in advanced skills awards including:

- "Six Star Recognition" presented to Cubs who earned all six cub stars.
- "Scout Lanyards", "Venturer" and "Pathfinder" awards, and "Chief Scouts' Award".

These youth awards recognize significant achievement of demanding and/or difficult knowledge and skills.

It is highly recommended that these awards should be presented in front of peer youth, leaders and parents. Consideration should be given to announcing these awards to the local press. The normal time to present these awards would be during the Welcome Campfire, B-P Dinner, or Group Spring Camp.

The Group will consider and nominate to Council deserving youth for the "Andy "A2Z" Memorial Outstanding Youth Service Award".



## Adult Recognition

Sections are encouraged to present some form of recognition to those parent volunteers and leaders who significantly contributed to the Section throughout the year and/or who may be leaving Scouting or moving to a new Section in the coming year.

Sections can form a parents committee to nominate a parent volunteer or leader for a Scouts Canada award for "Outstanding Service to Scouting".

The Group Committee can also nominate a parent volunteer or leader for a Scouts Canada award for "Outstanding Service to Scouting".

Details for submitting a nomination form can be obtained from the Group Commissioner or Group Administrator or from the Group or Area websites:

- <http://www.2nd-st-albert-scouts.org/badges/haapplication.html>
- <http://www.bparea-scouts/ha-application.html>

## Personal Information

Our Group shall observe the Personal Information Privacy Policies as detailed in Scouts Canada BP&P.

Personal information is gathered to ensure that Section Leaders can contact registered members and their respective parents or guardians, and to ensure the safe administration and conduct of activities.

Common sense must be applied to ensure that personal information is protected from improper disclosure or distribution. At the same time information directly related to individual safety (e.g. physical fitness and allergy/medical) information needs to be provided to those leaders that may need access to minimize risk and/or danger to individuals.

Each Section Leader will maintain a "Leader Record Binder" that will contain copies of all of the administrative forms submitted by parents throughout the year. That record shall also include a record of attendance, dues collection, financial records, a

Section Roster and copies of completed youth and adult application forms of all registered members in their Section (provided by the Group Registrar).

Each parent will be asked if they want to be included in a Section Contact Roster that includes telephone numbers that can be provided to all parents and the leaders in their Section.

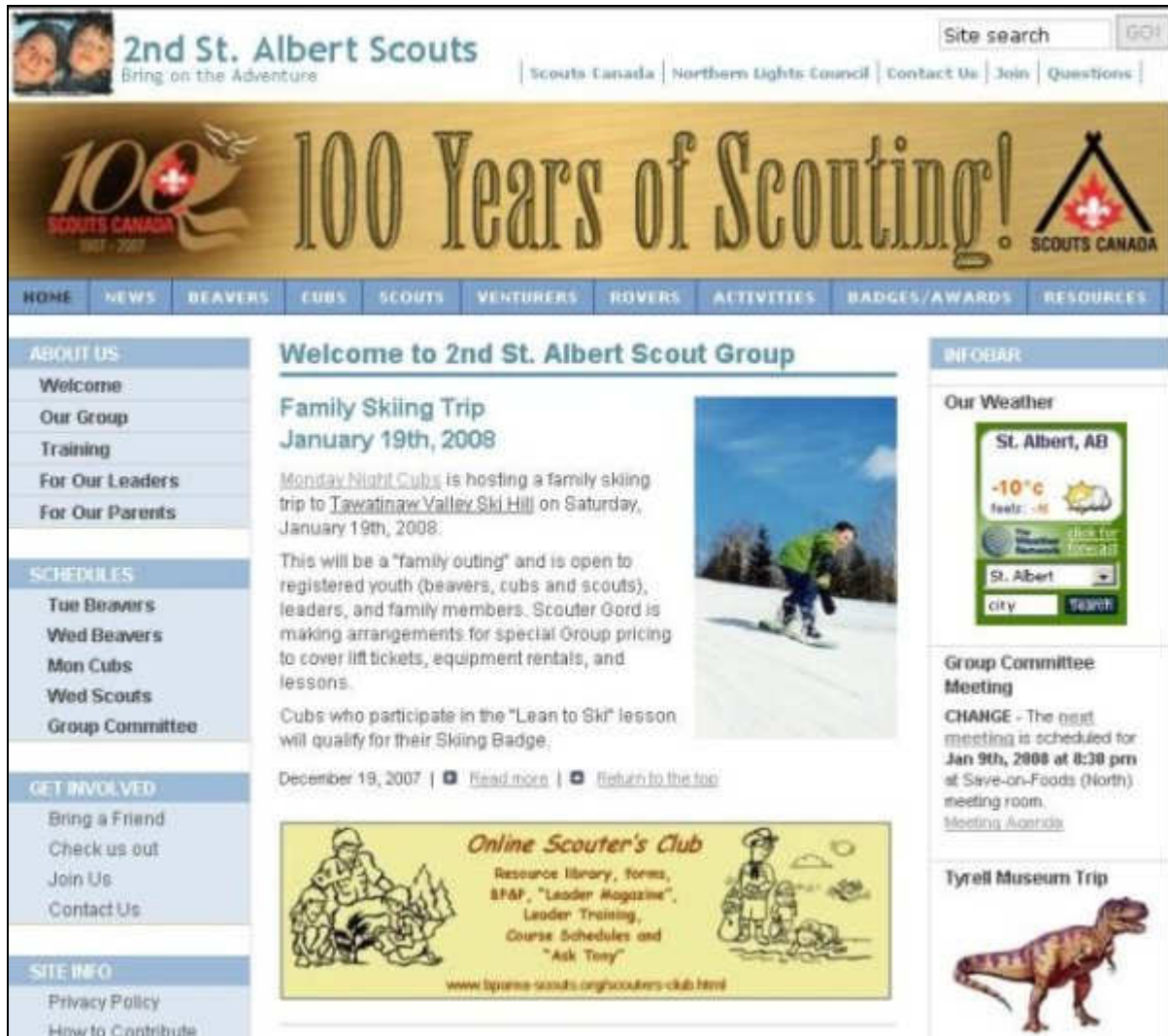
Each leader will be provided a copy of the Section's Roster (telephone/email directory) and will have access to the Leader Record Binder on an as-needed basis.

Personal information shall not be provided to anyone outside 2nd St. Albert Scouts except in exceptional or emergency circumstances. Only the Group Commissioner, Group Administrator, or Group Registrar can release personal information to anyone in Scouting outside of the Group. Access to personal information is limited to a "need to know" basis only.

## Annual Report

At the end of the regular scouting year, each Section must submit a "Section Annual Report". This report must cover all activities conducted throughout the year and demonstrate how well activities met or exceeded the "Quality Program Standards" provided by Scouts Canada.

The Group Commissioner must file a "Group Annual Return" to the Group Sponsors, the Area Commissioner, and the Council Field Executive as part of renewing the Group Charter before September 30th.



**2nd St. Albert Scouts**  
Bring on the Adventure

100 Years of Scouting!

HOME | NEWS | BEAVERS | CUBS | SCOUTS | VENTURERS | ROVERS | ACTIVITIES | BADGES/AWARDS | RESOURCES

**Welcome to 2nd St. Albert Scout Group**

**Family Skiing Trip**  
January 19th, 2008

Monday Night Cubs is hosting a family skiing trip to Tawatinaw Valley Ski Hill on Saturday, January 19th, 2008.

This will be a "family outing" and is open to registered youth (beavers, cubs and scouts), leaders, and family members. Scouter Gord is making arrangements for special Group pricing to cover lift tickets, equipment rentals, and lessons.

Cubs who participate in the "Learn to Ski" lesson will qualify for their Skiing Badge.

December 19, 2007 | [Read more](#) | [Return to the top](#)

**Online Scouter's Club**  
Resource library, forms, SPAP, "Leader Magazine", Leader Training, Course Schedules and "Ask Tony"  
[www.bpcarea-scouts.org/scouters-club.html](http://www.bpcarea-scouts.org/scouters-club.html)

**Our Weather**  
St. Albert, AB  
-10°C  
Feels: -6  
click for forecast  
St. Albert  
CITY Search

**Group Committee Meeting**  
**CHANGE** - The next meeting is scheduled for **Jan 9th, 2008 at 8:30 pm** at Save-on-Foods (North) meeting room.  
[Meeting Agenda](#)

**Tyrell Museum Trip**

## Group Website

Our Group will continue to publish our website at <http://www.scoutingpages.org/ca/2ndstalbert>, which provides the following:

- News and announcement articles that describe what we have done and what is planned.
- Information about the Group and our Sections.
- Activity schedules for the Group and each Section.
- Links to various resources including an online listing of Badges and Awards for Cubs, Scouts, Venturers and leaders.
- Online resources for parents and leaders.

## Area Website

Buffalo Plains Area will continue to publish a website at <http://www.bpcarea-scouts.org>, which provides the following:

- News and announcement articles that describe what is planned for Area and Council Activities.
- Activity Calendar for the Area.
- Information for parents on youth programs.
- "Online Scouter's Club" with resources for leaders.
- Contact list of all Groups in the Area.

- Photo gallery of various activities held throughout the Area.

## Optimist Sponsor Support



2006-07 saw the addition of the St. Albert Breakfast Optimists as a co-sponsor for our Group. The Optimists are an international service club organization whose primary mission is support the youth in their local community.

Their motto "Bringing out the best in kids" speaks for itself.

The St. Albert Breakfast Optimists started their involvement with Scouting in St. Albert by sponsoring the St. Albert Kub Kar Rally in Feb 2006 and have made a commitment to sponsor the 2008 St. Albert Kub Kar Rally.



## Camping Equipment Replacement

The Optimists have indicated a commitment to assist the Group with revitalizing Group Camping Equipment project.



The Group Committee will find a suitable location to store Group equipment and retire the worn-out equipment trailer.

The Optimists have agreed to assist the Group by providing funds to help replace worn out tents and purchase enough equipment to equip a minimum of three patrols with tents, stoves, lamps, compasses, water/food containers, tools, first aid kits, radios and other identified kit.

## Optimist Youth Programs

The Optimists have a diverse collection of youth activity programs that can be integrated into the



Program Activities at the Section, Group and Area levels including:

Group Commissioner of 2nd St. Albert Scout Group by email [gc@2nd-st-albert-scouts.org](mailto:gc@2nd-st-albert-scouts.org).

- **Just Say No** - a program that encourages youth at the Cub, Scout and Venturer age levels to plan and run their own activities that combat substance abuse.

- **Respect for Law** - a program that encourages youth to learn about and respect government, police and emergency services and the courts.



- **Youth Safety** - a program that includes bike and internet safety education and activities.



- **Oratorical Competition** - a public speaking program for Scout aged youth that offers them an opportunity to earn educational scholarships.



- **Essay Competition** - a public essay program for high-school aged youth that offers them an opportunity to earn educational scholarships.



- **Childhood Cancer Campaign** - offers youth the opportunity to design and run community service projects that contribute to the fight against childhood cancer.



Any leaders from any Section in Buffalo Plains Area who might be interested in using one of these program activities for their Section or Group can contact the