

## **Buffalo Plains - Western Trails 2007 Cuboree**

### **April 17th, 2007 Planning Meeting**

Western Trails will be joining Buffalo Plains for their annual Cuboree. The event will be "Buffalo Plains - Western Trails Cuboree 2007"

The following groups attended the Cuboree meeting or contacted the co-ordinators prior to the meeting.

1<sup>st</sup> Gibbons \*  
119<sup>th</sup> Edmonton \*  
5<sup>th</sup> St. Albert \*  
38<sup>th</sup> Edmonton Garrison\*  
2<sup>nd</sup> St Albert  
1st Vegreville\*  
56 Kirk\*

### **Cuboree Date**

May 25<sup>th</sup> to May 27<sup>th</sup>, 2007

### **Location**

Camp Chickakoo Lake Scout Camp has been selected for this year's Cuboree. Campsites are in the woods.

This camp does not have the big open areas that we have experienced in the past. All camping gear and personal kit will have to be moved into the campsites either by the participants or, if you have one using a cart.

**Parking** - There is limited parking on-site so we will be controlling where vehicles can be parked. We will attempt to have all vehicles parked on site, but if required we will either park on edge of main road or at a parking area approximately a kilometre off site.

**Pets** – There are no pets allowed on the camp.

**Map** – a map to the location produced by Terry will be forwarded to all participating Packs prior to the Cuboree.

### **Registration**

With the Packs listed above, there is a current forecast of 63 Cubs / 19 Leaders / 7 Parent helpers.

Any Pack planning on attending must advise Ray by April to ensure Crests and T-shirts can be acquired on time.

### **Fee**

The Cuboree fee is \$20.00 per cub and \$15.00 per leader, parent, or scout helper. The groups attending the planning meetings will approve all expenses. Any funds left over after expenses will be returned to the groups split on the basis of the number of Cubs that attended from their group.

## **Theme**

This year's Cuboree theme is "Back To The Basics".

## **Saturday Activities**

Groups will be created by mixing members of the Packs into the number of Activity Groups. Each Activity Group will be given a designated animal as their figurehead.

Groups running activities should plan to keep the youth occupied for the entire 45-60 minutes. A horn will be sounded signaling the rotation change. Groups are encouraged to have a backup game be it active or inactive such as a word game they can use as necessary to fill the rotation time

If your group is running an activity and need some help, we have a number of people that have offered their assistance. Also we will require leaders/adults to escort and stay with the Activity Groups for the day as they travel between the activities. If you are able to be one of the escorts please attend the leaders meeting on Friday evening.

Some potential activities are:

Archery – 119<sup>th</sup>/ 38<sup>th</sup> Edm Garrison

Leather craft – 56<sup>th</sup> Kirk

Orienteering Treasure Hunt – 1<sup>st</sup> Vegreville

Fire Starting/Outdoor Cooking

Obstacle Course

Potato Cannon

Dream Catcher

Elastic Pistols

Canoeing (availability of Canoes and PFDs to be confirmed)

If your Pack wants to co-ordinate one of the unassigned from the above list or you have another activity please contact Terry or Ray. If you need resources to perform one of the above advise Terry or Ray.

## **Sunday Activities**

Once final numbers of Activities are known, it will be decided if some rotations will be scheduled for Sunday. If rotations are not required for Sunday, it is requested that each Pack should plan to run a short game throughout the morning of approximately 10 minutes in duration. The youth will rotate through the games. Some examples of the activities in past years have been things like tug of war, crazy dress up race, and balancing ping-pong balls on spoons.

## **Beavers/Scouts/Venturers/Rovers**

This is a jamboree for Cubs and not an all section jamboree, however groups may invite the following:

- White Tail Beavers that have swum up to Cubs.

- A limited number of Scouts, Venturers or Rovers as helpers at their campsite and to help run their Pack's activity.

## **Cuboree Banker**

A sub-account will be established through ATB Bank in St Albert under the auspices of 5<sup>th</sup> St Albert. The two signatures for the account will be Terry Richelhoff and Ray Dunn.

## **Crests and T-shirts**

Because of the time line a crest design has been chosen. Ray will confirm it can be made. He will speak to Rose, Western trail to see if she can co-ordinate the T-shirts.

T-shirt colour selected was Forest Green with Gold Letters.

## **Water**

Packs are to bring their own water for drinking and washing. All youth should have a water bottle with their name on that they carry with them, and all activity stations require a water source for the youth to refill their water bottles.

### **Food**

Each Pack is required to provide and prepare their own meals for their Pack with the exception of the Saturday evening dinner. The Saturday dinner will be provided as part of the Cuboree Fee.

Saturday Dinner:

The meal will consist of hamburgers, hot dogs, vegetables, and dessert.

Ray – 38<sup>th</sup> Edm Garrison will co-ordinate and purchase the food.

There are some barbeques on site, Ray will confirm availability.

All Packs are to provide one or two volunteers to help in the preparation and serving of the Saturday dinner along with the clean up. Names of volunteers are to be passed to Ray.

### **Toilets**

There are at least four toilets located on site. Packs are to be prepared to assist in the clean up of an assigned toilet during the weekend.

Packs are required to bring along toilet paper for the weekend.

### **Group Identification - Passports**

Youth are to wear their Group Necker as a form of identification. The youth will be split into random Activity groups for the activities at the opening ceremony. Each Cub will be given a leather FOB that The Cubs will carry their FOBS between activities. Packs running the activities will stamp the FOBS with a different stamp along the edge of the FOB. Groups running activities will be provided a leather stamp and a mallet, unless they wish to provide their own.

### **Free Time**

At past Cuborees it was important that the youth have enough free time to enjoy with their friends. The schedule has taken this into account. It is to be noted that there is a lake within spitting distance and lots of wooded area. Packs will have to be prepared to monitor both locations.

### **Campfires**

A formal campfire will be held on Saturday night after sunset. Groups should prepare a skit, a song and a cheer for the formal campfire. Groups will need to advise the campfire chief early Friday evening as to their plans, allowing the campfire chief time to organize the campfire program.

We are seeking a volunteer to take on the responsibility of Camp Fire Chief.

Depending on the area conditions, campfires may be permitted at individual campsites in fire rings already established at sites.

Terry Richelhoff will contact the Parkland County a few days prior to the event to confirm if campfires will be allowed. If campfires are allowed they must be properly located and constructed and the campfire site restored prior to the Pack leaving. Campfires must be attended at all times by an adult until they are fully extinguished.

### **Badge Trading**

It was decided badge trading as an overall activity will not be done. Groups may do this individually if they prefer. Proper badge trading is one for one with a handshake to seal the deal.

### **Friday/Saturday Participation**

Packs that cannot participate for the full weekend are welcome to participate on Friday/Saturday or Saturday only.

### **Wet Weather Plans**

In the event of extreme weather that would make it impossible to complete the Cuboree, the event will not be rescheduled. T-shirts and crests would be distributed along with fees that have not been spent would be returned to the groups.

The camping area will be used to a maximum and open areas are limited so Packs may find the large Garage Tents may not be useable.

### **First Aid/Emergency Procedure**

We are seeking a volunteer to take on the responsibility of First Aider. If one does not surface prior to the Cuboree, several Leaders who are qualified will be designated.

The First Aid Station will be set up in the on-site building.

Terry will produce an emergency plan for the Cuboree.

### **Campfire Blanket**

A scout blanket will be purchased and groups are asked to bring a few left over or spare badges and safety pins to pin the badges onto the blanket at the Saturday evening campfire. A draw for the blanket will be held during the campfire for all Cubs attending.

### **Scouts Own**

We are seeking a volunteer to plan the Scout's Own on Sunday morning. If any Scout wants to take on this responsibility we will assign a mentor.

Each Pack has an opportunity to select a youth from their group to contribute to the Scouts Own. The item chosen should not be lengthy and if possible no more than a minute.

### **Consent Forms and Physical Fitness Forms**

Each Pack is responsible to complete a Camping and Outdoor Activity Application approved by their Group Committee. Packs are responsible to have a copy of the Scout Canada Parent/Guardian Consent Forms and physical fitness forms for all members of their group at their campsite. This includes the physical fitness forms for the Leaders and parent helpers. The Parent Guardian Consent forms must indicate archery as an event in addition to Buffalo Plains -Western Trails 2006 Cuboree.

If a Pack has a youth where the parent or guardian has not approved the youth to participate in archery they should inform Pam with the 119<sup>th</sup> Edmonton at the Friday evening Leaders meeting.

Packs need to bring the registration summary attached to a copy of their group's physical fitness forms for all in attendance that is to be left with the First Aider at the first aid station. These forms will be treated as confidential information and they may be picked up after Sunday closing; any forms not picked up will be shredded.

### **Be Prepared**

Be sure your youth come prepared for a good time; this will include things like hats, sunscreen, **insect repellent**, and rain gear.

### **Cuboree Meeting Dates**

No further meetings are planned prior to the Cuboree. There will be a wrap up meeting after the Cuboree at date yet to be announced for the purpose of feed back for next year's event.

If you have any questions or would like any additional information contact one of the following:

Terry Richelhoff  
Ray Dunn  
Rose Tindill

richel@shaw.ca  
dunnfam@telusplanet.net  
r.tindill@telus.net

phone 458-7581  
phone 478-0155  
phone 960-0760

Thank you to everyone making this year's Cuboree planning a success.

**Buffalo Plain - Western Trails Cuboree Registration Form**  
**May 25, 26, & 27, 2007**

Group Number & Name: \_\_\_\_\_

Group Contact Leader: \_\_\_\_\_

Email: \_\_\_\_\_ Telephone \_\_\_\_\_

Name of country your activity will represent \_\_\_\_\_

Cost: \$20.00/ youth \_\_\_\_\_ x \$ 20.00 = \$ \_\_\_\_\_

\$15.00/leader \_\_\_\_\_ x \$ 15.00 = \$ \_\_\_\_\_

\$15.00/scout helper \_\_\_\_\_ x \$ 15.00 = \$ \_\_\_\_\_

\$15.00/adult helper \_\_\_\_\_ x \$ 15.00 = \$ \_\_\_\_\_

Total Number Registered \_\_\_\_\_

T-shirt order:

Youth 14-16 \_\_\_\_\_

Adult S \_\_\_\_\_

Adult XL \_\_\_\_\_

Adult M \_\_\_\_\_

Adult XXL \_\_\_\_\_

Adult L \_\_\_\_\_

Adult XXXL \_\_\_\_\_

Note: Larger Cubs will fit an adult small or medium, shirts fit slightly on the small size.

Total Number of T-Shirts \_\_\_\_\_

All cheques made payment to: **Buffalo Plains Cuboree**

**Registration Deadline is April 24, 2007.**

Registration may passed to Ray Dunn 15223 96 Street or sent to  
Terry Richelhoff, 49 Wentworth Crescent, St. Albert, T8N 3G7

**Total Amount Submitted: \$** \_\_\_\_\_ **Date** \_\_\_\_\_

## 2007 Cuboree Agenda

**Friday late afternoon/early evening** - Arrival and set up anytime.  
9:00 PM Leaders meeting - one Leader from each group should attend.  
T-shirts and crests distributed.

### Saturday

9:30 AM  
Assemble at flagpole  
Opening Ceremony  
Grand Howl / O' Canada / Break into Activity Groups

10:00 to 10:55 cuboree activity  
11:00 to 12:00 cuboree activity

12:00 PM  
Return to flag and break into Packs for lunch.

1:20 PM  
Assemble at flag and break into assigned groups and continue activity rotations.

1:30 to 2:25 cuboree activity  
2:30 to 3:25 cuboree activity  
3:30 to 4:25 cuboree activity

4:30 PM  
Assemble at flag and break into packs

4:30 PM –6:00 PM  
Free time  
Volunteers to assist with Cuboree Dinner to report to meal prep site.

6:00 PM to 7:00 PM  
Cuboree Dinner

7:00 PM to 8:00 PM  
Free time

10:30 PM (Appoximate)  
Formal Campfire  
Assemble at main building in preparation to proceed to the formal campfire site.  
Prior to assembly remind your pack of the formal campfire rules- assemble quietly, we then proceed single file to the campfire site, no flashlights, no talking, no clapping or booing (cheers are used). Bring a chair.

### Sunday

9:30 AM  
Assemble at flag, Scouts Own

10:00 to 10:55 AM cuboree activity  
11:00 – 11:55 AM cuboree activity

12:00 Noon  
Assemble at flag, Closing